

*adm - 12.6*

DD/S&T #2607-68  
1 July 1968

MEMORANDUM FOR: Chief, Support Services Staff

SUBJECT : System Requirements for Proposed  
Records Center Expansion

REFERENCE : Your Memo, 3 June 1968, same subject

1. In response to your request for information concerning system requirements for proposed Records Center expansion, we can state that there appears to be limited interest insofar as the Directorate is concerned. This varies somewhat from office to office depending upon specific requirements. For example, OSA and OSI do not foresee a need for transmission equipment. ORD, on the other hand, could use the microfilm process and the electronic facsimile transmission equipment in the future. At this point there is no need for storage of magnetic tapes. OEL and OCS expressed an interest in the storage of magnetic tapes. If an electronic facsimile transmission system is established between [redacted] and Headquarters, there would be an interest on the part of FMSAC, OEL, OCS, and OSP in such a system to facilitate timely retrieval of material from the Records Center.

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2. It would seem the needs of DD/S&T could be accommodated by piggy-backing on equipment which I am sure would have greater use in serving the DD/S and/or the other Directorates.

[redacted]  
Chief, Administrative Support Staff  
DD/S&T

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